

**MINUTES – CITIZENS OVERSIGHT/FINANCE ADVISORY COMMITTEE
REGULAR MEETING – APRIL 18, 2017
VETERANS MEMORIAL HALL – 3:30 P.M.**

MEMBERS PRESENT:	Barbara Spagnola	Chairperson
	Bart Beckman	Member
	David Betonte	Member
	John Erwin	Member
	Walter Heath	Member
	Dawn Addis	Member
	John Martin	Member

STAFF PRESENT:	Craig Schmollinger	Finance Director
	Rob Livick	Public Works Director
	Monique Lomeli	Account Clerk

ESTABLISH A QUORUM AND CALL TO ORDER

https://youtu.be/pHx_Cd_4Jo0?t=32s

A quorum was established with 7 members present and the meeting was called to order at 3:33 p.m.

COMMITTEE MEMBERS ANNOUNCEMENTS AND PRESENTATIONS

https://youtu.be/pHx_Cd_4Jo0?t=1m37s

Chairperson Spagnola welcomed new member John Martin and provided a summary of the City Council workshop held on April 11, 2017, specifically regarding the CFAC workplan.

Finance Director Craig Schmollinger provided an update on Council discussion regarding general fund budget reductions.

PUBLIC COMMENT PERIOD

https://youtu.be/pHx_Cd_4Jo0?t=6m28s

Dorothy Cutter, requested information regarding future sewer rates.

There being no others, Chair Spagnola closed the public comment period.

A. CONSENT CALENDAR

https://youtu.be/pHx_Cd_4Jo0?t=11m39s

1. APPROVAL OF MINUTE FOR THE MARCH 21, 2017 REGULAR CITIZENS OVERSIGHT/FINANCE ADVISORY COMMITTEE MEETING

MOTION: Member Erwin moved to approve the CFAC meeting minutes of March 21, 2017 as submitted. Member Heath seconded and motion carried 7-0.

B. BUSINESS ITEMS

1. UPDATED DRAFT SEWER/WATER RATE STUDY PRESENTATION (REVIEW & COMMENT)

https://youtu.be/pHx_Cd_4Jo0?t=12m55s

Public Works Director Rob Livick stated the draft sewer/water rate study was not included in the agenda packet because it is pending revisions.

Eileen Shields, Assistant Program Manager, MKN & Associates, presented an overview of the Draft Sewer/Water Rate Study.

Mike Nunley, MKN & Associates, responded to Committee inquiries and stated the detailed Master Reclamation Plan and Facility Master Plan are available on the City website.

Alex Handler, Bartle Wells Associates, continued the Draft Sewer/Water Rate Study presentation and responded to Committee inquiries.

Chairperson Spagnola opened the public comment period.

https://youtu.be/pHx_Cd_4Jo0?t=2h41s

Homer Alexander expressed concerns regarding the potential sewer rate increase and requested the Committee continue the item, pending complete review of the Bartle Wells study.

Seeing no others, Chairperson Spagnola closed the public comment period.

There was a discussion regarding the timeline of the draft sewer/water rate study in relation to Proposition 218 noticing. The Committee requested staff attempt to schedule a joint meeting with the Water Reclamation Facility Citizen's Advisory Committee.

Committee members will submit written comments to Finance Director Schmollinger once they receive the revised draft study and requested staff schedule the next regular CFAC meeting around the Amgen Tour.

By consensus, the committee continued Items B2-B4 to a date uncertain.

2. DISCUSSION ON IMPLEMENTATION OF THE CITY'S PURCHASE ORDER SOFTWARE SYSTEM

3. DISCUSSION AND INPUT ON CFAC'S MISSION STATEMENT

4. FUTURE AGENDA ITEMS

C. ADJOURNMENT

The meeting adjourned at 6:00 p.m.

Recorded by:
Monique Lomeli