



City of Morro Bay

Community Development Department
955 Shasta Ave
Morro Bay, CA 93442
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www.morrobayca.gov

For Office Use Only

- Planning
- Building
- Public Works
- Fire
- Harbor

Planning Permit Application:

- COASTAL DEVELOPMENT PERMIT
- CONDITIONAL USE PERMIT
- MINOR USE PERMIT
- SPECIAL USE PERMIT
- TEMPORARY USE PERMIT
- MINOR / MAJOR MODIFICATION

Case Number:
Building Permit:

Note To Applicants:

- This document is intended to provide minimum requirements for most zoning projects. Some projects may require additional information not listed here, as determined by the project planner within 30 days of application submittal.
- You are responsible for the accuracy and completeness of all application materials. Incorrect or incomplete information may result in delay or denial of you application
- All application materials become the property of the City of Morro Bay and are subject to public review.
- All applications materials must be clear and legible. Faxes, poor reproductions, and cluttered or confusing drawings will not be accepted.

Project Address: _____

Assessor's Parcel Number (APN): _____ Lot: _____ Block: _____ Tract: _____

Existing Use: _____

Proposed Project Title (attach a narrative detailing project): _____

Applicant: _____

Applicant Address: _____ City: _____ State: _____ Zip: _____

Applicant Phone number: _____ Email: _____

Agent (if applicable): _____

PROJECT DESCRIPTION:

8. Site size: _____

9. Square footage: _____

10. Number of floors of construction: _____

11. Amount of off-street parking provided: _____

12. Proposed scheduling: _____

13. Associated projects (if any): _____

14. Anticipated incremental development (if any): _____

15. If residential, include the number of units: _____

16. If commercial, indicate the type and whether neighborhood, city or regional oriented, square footage of sales area, and loading facilities:

17. If industrial, indicate the type, estimated employment per shift, and loading facilities:

18. If institutional, indicate the major function, estimated employment per shift, estimated occupancy, loading facilities, and community benefits derived from the project:

19. If the project involves a variance, conditional use permit, or zoning application state this and explain why:

20. Explain all Low Impact Development (LID) / Green practices incorporated into the project:

Are the following items applicable to the project or its effects?

	YES	NO
21. Change in existing features of any bays, tidelands, beaches, hills, or substantial alteration of ground contours?	<input type="checkbox"/>	<input type="checkbox"/>
22. Change in scenic views, vistas from existing residential areas, public lands, or roads?	<input type="checkbox"/>	<input type="checkbox"/>
23. Change in pattern, scale, or character of project's general area?	<input type="checkbox"/>	<input type="checkbox"/>
24. Significant amounts of solid waste or litter?	<input type="checkbox"/>	<input type="checkbox"/>
25. Change in dust, ash, smoke, fumes, or odors in the vicinity?	<input type="checkbox"/>	<input type="checkbox"/>
26. Change in ocean, bay, lake, stream, ground water quality or quantity, or alteration of existing drainage patterns?	<input type="checkbox"/>	<input type="checkbox"/>

- 27. Substantial change in existing noise or vibration levels in the vicinity?
- 28. Is the site on filled land or on a 10% or greater slope?
- 29. Use or disposal of potentially hazardous materials such as toxic substances, flammables, or explosives?
- 30. Substantial change in demand for municipal services (police, fire, water, sewer, etc.)?
- 31. Substantially increase fossil fuel consumption (electricity, oil, natural gas, etc.)?
- 32. Relationship to a larger project or series?
- 33. Removing any trees?

If you answered 'YES' to any of the questions 20 – 31, provide explanation below. Attach additional explanation if necessary.

ENVIRONMENTAL SETTING:

- 34. Describe the project as it exists before the project and include any information on topography, soil stability, plants, animals, and any cultural/historical/scenic aspects. Describe any existing structures on the site and its use. Please attach photographs of the site (snapshots or Polaroid photos will be accepted):

35. Describe the surrounding properties and include information on plants, animals, and any cultural/historical/scenic aspects. Indicate the type of land use (residential, commercial, etc.), intensity of land use (one-family, duplex, etc.), and scale of development. Attach photos of the vicinity.

CERTIFICATION:

I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability; and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

Date

Signature

For:

Consent of Landowner Form

Consent for what activity? Business License or type of permit:

Site location:

Property owner:

Day phone:

Address:

City:

Zip code:

Person authorized to act as Agent/Applicant:

Applicant/Agent:

Day phone:

Address:

City:

Zip code:

I/We, the undersigned owner(s) of record of the fee interest in the above noted land for which an application for a permit, business license or other City entitlement is being requested, do certify that:

- I. Business Licenses: I am aware of the Home Occupation Permit being requested and the applicant has my/our full consent to operate the home occupation at this location; **OR THAT**
- II. Building Permits, Land Use Permits: Such application may be filed and processed with my/our full consent. The applicant is authorized to act as our agent in all contacts with the City in connection with this matter. I/We hereby grant the City of Morro Bay or any of its authorized agents the right to enter upon the land described herein at any time during normal business hours for the purposes of site inspection in advance of City action on the Land Use Permits; inspection of any construction, grading or other development activities following any land use permit approval or evaluation of the satisfactory completion of development authorized through land use permit approval, including continuing compliance with any conditions of approval.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Property owner signature

Date

APPENDIX A

SFR PERFORMANCE REQUIREMENT DETERMINATION FORM

The following form shall be completed for all SFR development and redevelopment projects. Projects that are exempt from performance requirements are required to complete Section 1 & 2 only.

Section 1: General Information	
Project name	
Project Address	
Assessor's Parcel Number(s)	
Name of Applicant	
Applicant email address:	
Applicant phone:	
Project Type (e.g. single-family residential, commercial, etc.)	
Section 2: Area Information (ft²)	
Total Project Area	
Total Existing impervious surface area	
Proposed Gross Impervious Area (list only the surface areas that are being created or replaced)	[REDACTED]
a. Rooftops	
b. Driveways	
c. Patios	
d. Parking Lots	
e. Other	
Total Gross Impervious Area	
If Gross Impervious Area <2,500 ft ² , write "EXEMPT". Otherwise continue to Sec. 3	
Section 3: PR Determination	
Net Impervious Area (from page 7)	
Performance Requirements (from Flow Chart)	