



City of Morro Bay

is now taking applications for:

SPORTS/EVENTS COORDINATOR

The City of Morro Bay Recreation Services Division offers sports programming for adults in softball and youth in softball, basketball, soccer, flag football and futsal as well as several City Special Events. We are currently looking for a coordinator to assist with our youth sports programs and special events.

Duties: Duties include all aspects of program management of sports programs including but not limited to registration, team formation, scheduling of games and staff, working with volunteer coaches and volunteer boards, end of season awards, tournaments, fundraising, equipment, and field management. Special Events duties include all aspects of event management.

Salary:	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>
	\$19.17/hr	\$19.65/hr	\$20.14/hr

Qualifications: Knowledge of soccer and basketball a must. Previous experience as a coach and/or referee preferred. First Aid/CPR certification preferred.

Hours/Scheduling: The Recreation Services Division seeks committed persons interested in working 20-30 hours per week. Must be available during program hours - afternoons, evenings, and weekends

Applications: May be obtained from the City of Morro Bay Human Resources Office at 595 Harbor St., through the City's website at www.morrobayca.gov or by calling 772-6207 or 772-6278. Applications, along with any current certifications, must be turned into the Human Resources Office at 595 Harbor Street. **The position is open until filled.**

Selection/Testing: All applications received will be reviewed for completeness, job related qualifications and proper certifications. Those candidates possessing the most desirable qualifications will be invited to participate in the testing process. Prior to being hired, all successful candidates must pass a background check and fingerprinting.