

MEMORANDUM

MORRO BAY-CAYUCOS J.P.A. WASTEWATER TREATMENT PLANT

To: Honorable Mayor and City Council, City of Morro Bay
Honorable President and Board of Directors, Cayucos Sanitary District

From: Dennis Delzeit, P.E., Project Manager

Date: December 1, 2012

Subject: Status Report on Upgrade Project as of December 1, 2012

Activities during November 2012

- The City Manager, the Public Services Director/City Engineer and Susan McCabe attended the California Coastal Commission (CCC) meeting on November 14 and 15, 2012 in Santa Monica. The Public Services Director/City Engineer spoke under public comment to the Coastal Commission and requested that the de novo hearing be scheduled for the December meeting in San Francisco. The CCC executive director replied that the CCC staff is targeting the hearing for the January meeting in Pismo Beach. This was the fifth request for scheduling the hearing, directly to the Commission: One by the City Manager, three by the project manager and one by the Public Services Director/City Engineer.
- MBCSD staff, Dudek and the project manager continue to respond to questions from the CCC staff by e mails and conference telephone calls. These information requests from CCC staff are questions concerning the Fine Screening Report submitted in November 2011. No new information has been prepared by the MBCSD team. The MBCSD staff and consultants have provided timely responses to the many requests for information and clarification from CCC staff during the past several months.
- McCabe & Company continues to communicate in meetings and phone discussions with Coastal Commissioners to provide project updates.
- The monthly status report was provided to the Regional Water Quality Control Board staff.
- The project web site was updated.

Looking Ahead-December 2012 and January 2013

It is anticipated that the de novo hearing for the Coastal Development Permit will be scheduled for the January 2013 meeting in Pismo Beach.

Fiscal Impact:

- There are no new expenditures to report.

Discussion/Project Overview:

Major Milestone Schedule

- Council certified the EIR and approval of the Conditional Use Permit and Coastal Development Permit January 11, 2011
- Deadline for Coastal Commission Appeals January 31, 2011
- Coastal Commission substantial issue hearing March 11, 2011
- Public Outreach/Workshops June 27 & 28, 2011
- Deadline for the rough screening criteria and alternative sites public comments July 15, 2011
- Coastal Commission staff level meeting in Santa Cruz August 25, 2011
- Public release of the Rough Screening analysis September 1, 2011
- **Rough Screening Analysis Presentation to the JPA** **September 8, 2011**
- Public workshop- Alternative Sites Update September 19, 2011
- Deadline for public comments on the Rough Screening Analysis and Fine Screening criteria and alternative sites September 30, 2011
- Public release of the draft Fine Screening analysis November 3, 2011
- **Fine Screening Analysis Presentation to the JPA** **November 10, 2011**
- Coastal Commission staff level meeting in Santa Cruz (review de novo materials) December 9, 2011
- 2012 Recycled Water Feasibility Study released March 9, 2012
- **2012 Recycled Water Feasibility Study Presentation to the JPA** **April 12, 2012**
- Coastal Commission staff level meeting in Santa Cruz (review de novo materials) June 22, 2012
- Coastal Commission staff level meeting in Santa Cruz (review of staff report for the August 9, 2012 CCC mtg.) August 3, 2012
- **Coastal Commission de novo hearing, Santa Cruz Postponed by CCC staff** **August 9, 2012**
- **Coastal Commission de novo hearing, Pismo Beach?** **January 9-11, '13**
- Submit SRF loan application to the State Board On hold
- Issuance of SRF Financing Agreement On hold
- Submit first SRF disbursement request to State Board On hold
- Completion of the Design On hold
- Advertise for Construction Bids On hold
- Receive Construction Bids On hold
- Award Construction Contract, after receiving State Revolving Fund Loan Approval On hold
- Start Construction On hold
- Completion of Construction On hold
- Achieve full compliance with federal secondary treatment Deadline on hold

Dudek - California Coastal Commission - Substantial Issue Study

Dudek contract Fee Status:

- Original Contract Amount: \$345,485.00
- Amendment: \$110,157.00
- Revised Contract Amount: \$455,642.00¹
- Amount invoiced to date: \$430,762.87
- Amount remaining in contract: \$ 24,879.13
- Most recent billing amount (11/16/12): \$ 1,020.00
- Amount remaining w/o archaeology services: \$ 3,252.13
- Percent of contract billed w/o add'l archaeology services: 99%

MWH Design

Final design of the project will resume after completion of the Coastal Commission Appeal Process.

MWH Contract Fee Status:

- Contract Amount: \$2,700,000.00
- Addendum #1, updated flows and loadings: \$ 9,000.00
- Addendum #2, advanced treatment options: \$ 9,600.00
- Addendum #3, updated cost estimate \$ 18,700.00
- Revised MWH Contract Amount: \$2,737,300.00
- Amount Billed to Date: \$ 474,490.33
- Amount Remaining: \$2,225,509.67
- Most Recent Billing Amount (10/7/11)² \$ 4,631.46
- Percent of contract billed: 18%

McCabe& Company) California Coastal Commission Communications/Liaison

Services

- Invoice 4/11/11: \$12,500 + \$857.47³ = \$13,347.57
- Invoice 5/3/11: \$12,500 + \$98.28⁴ = \$12,598.28
- Invoice 6/3/11: \$12,500 + \$4,032⁵= \$16,532.00
- Total billings from start of contract to suspension: \$42,477.85⁶
- Invoice for January 2012, dated 2-29-12: \$12,500.00
- Invoice for February 2012, dated 3-23-12: \$12,500.00
- Invoice for March 2012, dated 4-23-12: \$12,500.00
- Invoice for April 2012, dated 5-15-12: \$12,500.00

¹ \$21,627 is reserved as an optional task for archaeology services, if required by Coastal.

² The 5/2/11 invoice is for services rendered 1/1/11 through 1/28/11. MWH work was suspended on 11/19/10 except for completion of surveying, geotechnical report, floor plan layout and support at the PC and CC meetings in support of the permits.

³ Travel expenses to Morro Bay and the Santa Cruz Coastal Commission hearing on 3/11/11. The contract fee is \$12,500 per month plus outside expenses.

⁴ Conference calls outside expenses.

⁵ This is the prorated fee from March 22 through 31 that was not previously billed.

⁶ This is the total fee for services from the beginning to the suspension of the contract: Feb 22 through May 31, 2011. No services were provided between May 31 through December 31, 2011.

• Invoice for May 2012, dated 6-25-12:	\$12,991.97 ⁷
• Invoice for June 2012, dated 7-23-12:	\$12,500.00
• Invoice for July 2012, dated 8-23-12:	\$12,500.00
• Invoice for August 2012, dated 9-23-12:	\$13,728.07
• Invoice October 2012, dated 11-24-12:	\$ 220.00 ⁸
• Amount billed to date:	\$144,417.89
• Not to exceed limit:	\$155,000
• Percent billed to date:	93%

Project Manager, Dennis Delzeit

Services provided in November:

- Prepared the monthly status report to the MBCSD JPA;
- Attended the MBCSD JPA meeting on November 9, 2012;
- Prepared weekly update e mails to MBCSD;
- MBCSD staff, Dudek and the project manager responded to questions from the CCC staff by e mails and conference telephone calls;
- Coordinated with McCabe & Company in communication with Coastal Commissioners to provide project updates;
- Prepared the monthly status report to the Regional Water Quality Control Board staff;
- Prepared updates for the project web site.

Contract Fee Status:

▪ Original Contract amount:	\$250,000.00
▪ Contract Amendment (PERC)	\$ 3,000.00
▪ Revised Contract Amount:	\$253,000.00
▪ Amount Billed to Date:	\$197,145.85
▪ Amount Remaining:	\$ 55,854.15
▪ Most Recent Billing Amount (12/4/12)	\$ 1,385.15
▪ Percentage of contract billed:	75%

State Revolving Fund Loan:

The SRF process is on hold pending approval of the California Coastal Commission. Without a Coastal Development Permit from the CCC, the project work scope components, the schedule and the total project costs are unknown.

⁷ Expenses for meeting with CCC staff in Santa Cruz: \$407.60 airfare; \$45.54 car rental; \$8.83 gas; \$30 taxi.

⁸ October 2, 2012 visit with CCC staff in Santa Cruz: 460 miles @ \$.55 = \$220