

CITY OF MORRO BAY  
PUBLIC WORKS ADVISORY BOARD  
SYNOPSIS MINUTES

(Complete audio- and videotapes of this meeting are available from the City upon request)

Veterans Memorial Hall  
Regular Meeting, 6:00 p.m.

209 Surf Street, Morro Bay  
Wednesday, April 21, 2010

Matt Makowetski, Chair

June Krystoff-Jones, Vice Chair  
Bill Olson  
Susan Shaw

Jenny Brantlee  
Richard Rutherford  
John Zweemer

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:01 p.m.

Members Present: Matt Makowetski, Susan Shaw, June Krystoff-Jones, Jenny Brantlee, Bill Olson, and Richard Rutherford

Members Absent: John Zweemer

Staff Present: Rob Livick, Dylan Wade, Michael Randall, Janeen Burlingame and Cathy Weaver

II. MOMENT OF SILENCE

Makowetski called for a moment of silence.

III. ACCEPTANCE OF AGENDA: Accepted as presented

IV. ANNOUNCEMENTS: Brantlee announced: 1. Noah Smukler is arranging a community field trip to the Perc Water Treatment Plant in Santa Paula to see the latest in WWTP technology, and 2. This Mother's Day will be the Third Annual Best of Bay Pooch Pageant at City Park.

V. WRITTEN COMMUNICATIONS: None

VI. PUBLIC COMMENTS/PRESENTATIONS: None

VII. CONSENT CALENDAR:

A. Approval of Minutes from the March 17, 2010 meeting. Shaw noted a correction on 3<sup>rd</sup> line under Public Comments.

MOTION: Shaw to approve minutes as corrected (Makowetski 2<sup>nd</sup>)

Vote: 6-0

VIII. DIRECTOR'S REPORT/INFORMATION ITEMS: Makowetski asked for an update on the Lift Stations being worked on.

IX. NEW BUSINESS:

A. Consideration of Replacing Morro Bay Dial-A-Ride Service with Flex Fixed Route Service. Burlingame gave her staff report presentation. Eliane Guillot from San Louis Obispo Council of Governments spoke to the regional needs of a fixed route system. Susan Brown, Project Manager for MBDAR, described her visit to

Dinuba, a small town in the Central Valley that runs a flex fixed route service that they thought would work in Morro Bay. Questions raised included: number of calls the service would accommodate; timing of pick ups, distance range from standard route for calls; how often are the phone requests not being filled; will there still be service for children going to school?

MOTION: Makowetski for the Public Works Advisory Board to recommend the City Council approve replacing Morro Bay Dial-A-Ride with a flex fixed route service as outlined in Exhibit A, and B (Olson 2<sup>nd</sup>). Vote: 6-0

MOTION: Makowetski for the Public Works Advisory Board to recommend the City Council approve \$15,000 be allocated from FY 2010/2011 Measure Q to fund a pilot community bus project to determine the viability and sustainability of such a program (Olson 2<sup>nd</sup>) Vote: 6-0

B. Bicycle Transportation Plan. Livick passed out some additional information and gave his staff report presentation. His recommendation is to review the Morro Bay Bicycle Transportation Plan, provide comments to staff and forward the plan on to the Planning Commission for review and comment. Comments included: What is a 'sharrow'; Krystoff-Jones asked that the Main/Quintana intersection stripping be completed first; Bicycle racks need to be moved up the hierarchy in the Plan. State requirement regarding reduction of emissions, we could use the Bike Plan as part of their Climate Action Plan How do we get the bicyclists off the Harbor Walk boardwalk?

MOTION: Krystoff-Jones to amend Appendix J to include the project for updating and making safe the bicycling area between Quintana Rd and the Freeway Overpass on Main St (Makowetski 2<sup>nd</sup>) Vote: 6-0

General discussion followed regarding different types of bicycle racks. Livick noted new features on the City Web Site.

C. Administrative Procedures for Utility Billing disputes. Randall explained the process for a customer having a dispute with their water/sewer bill. He then noted the changes being made to those Procedures. Olson, who serves on the committee that looks at those disputes, said the most common problems were bad solenoid valves and old steel pipes. Brantlee asked if the sewer cost was a flat rate and questioned gray water cost savings. The Board discussed the types of documentation that could be used to verify proof of an outside water leak. This documentation will allow the committee to adjust the sewer charge.

MOTION: Shaw to approve the amended Utility Billing Review Committee Administrative Procedures (Rutherford 2<sup>nd</sup>) Vote: 6-0

X. OLD BUSINESS: None

XI. FUTURE AGENDA ITEMS: Main and San Jacinto Intersection (Brantlee), Bike Safety Presentation, South Bay and Quintana Intersection Update (Livick). City Facility Tour (Staff), Storm Water Management Plan Status Report (Livick), Water Conservation (Wade), Collection System Repairs (Randall). Pavement Management Plan (Livick), Water Conservation/Water Bill Online Presentation.

XII. ADJOURNMENT

The meeting was adjourned at 7:30 p.m. to the next regularly scheduled meeting at the Veteran's Hall on Wednesday, May 19, 2010, at 6:00 pm.