



**CITY OF MORRO BAY
PUBLIC WORKS ADVISORY BOARD
A G E N D A**

The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life. The City shall be committed to this purpose and will provide a level of municipal service and safety consistent with and responsive to the needs of the public.

**Thursday, August 16, 2012
Veteran's Memorial Building - 6:00 P.M.
209 Surf Street, Morro Bay, CA**

Matt Makowetski, Chair

Ron Burkhart
Bill Olson

Richard Rutherford
Stephen Shively

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE
ANNOUNCEMENTS / PRESENTATIONS

PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Board on City business matters other than scheduled items may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and address for the record. Board meetings are audio and video recorded and this information is voluntary and desired for the preparation of minutes.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Board, as a whole, and not to any individual member thereof.
- The Board respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in Board meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Services' Administrative Technician at (805) 772-6261. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

- A-1 Approval of Minutes of June 21, 2012 - Recommendation: Approve minutes.
- A-2 Director's Report/Information Items - Recommendation: Receive and file.
- A-3 Morro Bay Citizens Bike Committee Memo dated August 3, 2012 – Recommendation: Receive and file.

B. OLD BUSINESS - None

C. NEW BUSINESS - None

D. FUTURE AGENDA ITEMS

E. ADJOURNMENT

Adjourn to the next regularly scheduled Public Works Advisory Board meeting at the Veteran's Memorial Building, 209 Surf Street, on Thursday, October 18, 2012 at 6:00 p.m.

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Public Services Department, 955 Shasta Avenue, for any revisions or call the department at 772-6261 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours in the Public Services Department, at Mill's/ASAP, 495 Morro Bay Boulevard, or the Morro Bay Library, 695 Harbor, Morro Bay, CA 93442, or online at www.morro-bay.ca.us/pwab . Materials related to an item on this Agenda submitted to the Board after publication of the Agenda packet are available for inspection at the Public Services Department during normal business hours or at the scheduled meeting.

AGENDA ITEM: A-1

DATE: August 16, 2012

ACTION: _____

SYNOPSIS MINUTES - MORRO BAY PUBLIC WORKS ADVISORY BOARD
REGULAR MEETING –JUNE 21, 2012
VETERAN’S HALL – 6:00 P.M.

Chairperson Makowetski called the meeting to order at 6:00 p.m.

PRESENT:	Matt Makowetski	Chairperson
	Bill Olson	Board Member
	Richard Rutherford	Board Member
	Stephen Shively	Board Member
ABSENT:	Ron Burkhart	Vice-Chairperson
STAFF:	Rob Livick	Public Services Director
	Janeen Burlingame	Management Analyst

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS/PRESENTATIONS

Chairperson Makowetski asked Rob Livick to give an update on the Cal Trans bush trimming on Highway 1 near San Jacinto and Yerba Buena. Livick explained the shrub removal is part of a maintenance project and read a recent press release by Cal Trans. The contractor is Madrone Landscape with expected completion by end of summer. For more information contact Cal Trans at 549-3318 or 549-3189.

PUBLIC COMMENT PERIOD

Chairperson Makowetski opened public comment period.

Jennifer Ford, resident of Morro Bay, addressed for reconsideration of the City’s Pavement Management Plan and the lack of pedestrian safety when walking in the neighborhood especially regarding street potholes and road conditions. Ford asked the Board to reconsider and review the plan and make sure residents have a voice and are better represented.

Chairperson Makowetski closed public comment period.

CONSENT CALENDAR

A-1 Approval of Minutes of May 23, 2012 - Recommendation: Approve minutes.

MOTION: Rutherford moved to approve the May 23, 2012 minutes. The motion was seconded by Olson and carried unanimously. (4-0).

A-2 Director’s Report/Information Items - Recommendation: Receive and file.

Rob Livick reviewed the Director's Report with Boardmembers discussing the status of the WWTP Upgrade Coastal Commission appeal. Information is available at the WWTP Upgrade page on the City's website and Livick invited the Board and public to attend a Joint Powers Agreement (JPA) meeting.

Boardmembers also discussed with Livick monthly water production data and the various sources of State water, brackish water and salt water. Livick also gave an update on the street rehabilitation work on Main Street and contractor work being done.

OLD BUSINESS – None.

NEW BUSINESS

C-1 Review of the Morro Bay Northern Waterfront Implementation Plan to Include Morro Rock Parking Lot - Recommendation: Review and discuss proposal and provide recommendation(s) to City Council.

Livick presented the staff report.

Boardmember Shively questioned why the Public Works Advisory Board was reviewing what seems like a Parks and Recreation project. Livick responded that it is based on direction to staff from City Council to bring this item to the advisory boards including Recreation & Parks Commission, Harbor Advisory Board and Public Works Advisory Board.

Boardmember Olson stated this important tourist area should emphasize tourists versus locals, since tourists more typically frequent this area. Boulders are too large and obstruct the view. This is a very windy area for BBQ and picnic spots. He does not support a fence railing due to view obstruction. Concrete benches are not comfortable and need to be kept clean. He also does not support volleyball courts due to space and whether they would get sufficiently used. He stated these would likely get more use from locals which could be located someplace else as this area should focus on tourists.

Chairperson Makowetski stated that although he agrees with Olson mostly, he differs on the issue of basketball courts as he is found them to be highly used each time he has been there.

Boardmember Shively stated that he agrees with Olson regarding the boardwalk railing as that could hinder view. Shively also stated the BBQ pit needs to be looked at as maybe vendor could be moved elsewhere. The boardwalk although a nice feature really goes nowhere. He stated the asphalt of the parking lot could become a cost and maintenance issue. Shively also stated this is a nice plan and agreed with Olson's comments emphasizing tourists who frequent these areas and the wind factor. Shively stated an asphalt parking lot would be a nice addition as well as handicap access. Shively also stated that trash maintenance could be handled by the street sweeping services.

Boardmember Rutherford agreed that the boulders do cut off the view.

Chairperson Makowetski stated this plan would go well with the ramp stairs or Harborwalk project but expressed concern about funding. Makowetski stated it is important to be a waterfront friendly town and supports having a bridge right across the creek in order to tie in North Morro Bay with the Embarcadero area. He agrees with the issues regarding parking, wind and supports the volleyball courts idea. He is concerned about potential for increased trash and vehicular runoff and the need to mitigate those issues.

Boardmember Olson expressed concern if the Rock parking lot is paved and the potential for closing the parking area during bad weather as State Parks does with the Coleman Drive parking lot.

Chairperson Makowetski opened Public Comment period.

Bill Woody, resident of Morro Bay spoke regarding the Rock Parking Lot Plan he and his wife, Toni Woody, designed. He emphasized that their goal with this plan was, since the Rock is a unique coastal feature, to make it a more family friendly place, increase tourists and hopefully help the economy of this area. He is open to suggestions for revision and stated he is doing this for free.

Linda Merrill, resident of Morro Bay, asked if a workshop could be scheduled to allow people to look at the plan to give suggestions and prioritize points of the plan.

Livick stated workshops will be held as part of the master planning process.

Chairperson Makowetski closed Public Comment period.

MOTION: Shively moved to accept the proposal and pass on with the concerns brought up by the individual PWAB Boardmembers to City Council.

The motion was seconded by Rutherford and carried unanimously. (4-0).

C-2 Review of Street Sweeping in the City of Morro Bay, contract and status - Recommendation: To continue the current street sweeping practices secured by the City of Morro Bay under contract until January 31, 2015.

Livick presented the staff report noting the issue of residential neighborhoods with poor street conditions with no curb and gutter and the street sweeper pushes along the road edge which disturbs the pavement due to lack of asphalt berm.

Livick discussed with Boardmembers the Stormwater permit requirement in regards to street sweeping and the best management practice (BMP).

Boardmember Olson stated he agrees with the conclusion on page two.

Chairperson Makowetski recommended providing more street sweeping services in the commercial areas which get higher use. If the sweeper is doing more harm to some of the residential areas, it may be more beneficial to keep the schedule to the downtown and Embarcadero areas and limit sweeping in the residential areas that don't have that firm street base. This may save money on future street maintenance costs as well as save money in the yearly sweeping contract.

Boardmember Rutherford asked whether cost savings could be diverted to a fund to pay for curb or road edge installations. Livick clarified this is general fund money and cost savings are absorbed into the general fund.

MOTION: Makowetski moved to continue street sweeping in downtown and Embarcadero areas of town as contracted now and limit street sweeping in the residential areas of town and ask staff to use those additional monies to be saved to be put into a fund for road edging improvements as needed.

The motion was seconded by Shively and carried unanimously. (4-0).

FUTURE AGENDA ITEMS - None

ADJOURNMENT

The meeting adjourned at 7:43 p.m. to the next scheduled meeting to be held at the Veteran's Memorial Hall on Thursday, August 16, 2012, at 6:00 p.m.

PUBLIC WORKS ADVISORY BOARD
 City of Morro Bay, Department of Public Services
Director's Report / Information Items
 Prepared: 8/8/2012

AGENDA NO.: **A-2**
 DATE: **8/16/2012**

Category	Information Item	Staff Contact	Status
Transit	Morro Bay Transit	Janeen Burlingame	The San Luis Obispo Council of Governments has issued a Request for Proposals to perform the State Transportation Development Act required Triennial Performance Audit for the City's transit system for the three year period ending June 30, 2012. Proposals are due by September 12 with work anticipated to begin in November and be completed by June 30, 2013.
Solid Waste	Clean Up Week	Janeen Burlingame	Fall Clean Up Week will be held September 10-14. Up to 2 cubic yards (equivalent to 12 32-gallon containers) of material can be placed at the curb in addition to your grey waste wheeler on your regularly scheduled collection day. Containers or bundles must weigh less than 75 pounds and measure 4 feet or less in length. There is a special discounted rate of \$10 for collection of bulky items. For more information, call Morro Bay Garbage Service at 543-0875.
Wastewater	Joint Powers Agreement (JPA)	Bruce Keogh, Dylan Wade, Rob Livick	<u>Morro Bay – Cayucos WWTP</u> : City staff are working on preparing for the appeal process through the California Coastal Commission. The City and CSD has hired DUDEK corporation to assist in the preparation of alternatives and coastal hazards analysis as required by the CCC prior to the De Novo hearing for a Coastal Development for the MBCSD proposed project. We anticipated the hearing with the Coastal Commission at their August meeting in Santa Cruz. CCC staff gave the following reason for pulling the item from the agenda,” For now, given the sheer magnitude and scope of input received from the applicant and others in the last week, including significant response received in the last two days, and including new assertions and information not previously well identified, we feel it is in the best interests of the public process to spend the time to review the material, understand and assess it, meet with you and others presenting it, and be able to properly frame and present it in a way that supports good decision making. “ The Coastal Commission appeal process has significantly delayed completion of the upgrade of the Waste Water Treatment Plant to tertiary treatment. The City has been granted a reprieve from the settlement agreement between the JPA board and the Regional Water Quality Control Board due to this appeal. The JPA typically meets the second Thursday of each month. Agendas, minutes, additional information on the upgrade can be found on the City's website at www.morro-bay.ca.us/wwtpupgrade .
Other Capital Projects	Fire Station 53 Admin/Living Quarters Project	Dylan Wade	The project is well underway with the exterior finishes being installed. On the interior sheet rock, tape and texture are being installed. Rough Mechanical, Electrical, and Plumbing are complete. Glazing should be going in the next several weeks. The project is headed for early December 2012 completion.

Category	Information Item	Staff Contact	Status
Water	Resource Management, Operations	Dylan Wade, Jamie James	<p>- <u>Mandatory Water Conservation Measures</u>: Mandatory Water Conservation Measures are in effect. The community is currently at a Moderately Restricted Water Supply condition in accordance with section 13 of the municipal code.</p> <p>- <u>State Water Project</u>: Deliveries are adequate to ensure that Morro Bay will receive 100% of its entitlement.</p> <p>- <u>Potable Water Production</u>: Total potable annual water production for 2011 was 1242 acre feet with 14 acre feet of direct consumed groundwater, 84 acre feet of brackish reverse osmosis treated water, and 1144 acre feet of State Water. – Total monthly water production for July 2012 was 39.9 million gallons with 39.1 million gallons of state water and .8 million gallons of water treated at the Brackish Water Reverse Osmosis plant.</p> <p><u>Chorro Valley</u>: The City has begun the process of securing permits for the installation of the gauges in the Chorro valley in order to resolve the outstanding permit issues. We will be meeting with the Coastal Resources Conservation District in August to request the right of entry to construct improvements on their property.</p> <p>- <u>Morro Valley</u>: The City has retained council to advise the City on how to protect its interest in the Morro Valley groundwater basin and to help ensure that further nitrate contamination does not occur.</p> <p>- <u>Desal Plant Brackish Treatment System</u>: The newly installed BWRO treatment trains are being modified using funds from a California Department of Public Health grant to enable both the brackish and salt water trains to operate simultaneously. These modifications will likely run through 2013.</p> <p><u>Water Rates</u>: The City will need to revise its water rate which was originally adopted in 1997 and has not been increased subsequently. Look to the City's website, an upcoming utility news letter, PWAB discussion, and council meetings on this topic later in 2012.</p>
Collection System Capital Projects	Collection System	Jarrod Whelan Dylan Wade	<p>- <u>Lift Station 3 (Quintana Road)</u>: The Lift station #3 and force main project has been awarded to Specialty Construction Inc of San Luis Obispo. Construction should commence in September and be complete by March 2013.</p> <p>- <u>Lift Station 2 (Front Street)</u>: The project is largely complete and is in operation. Demolition of the former Lift Station is nearing completion and the Contractor is working on the final few items of work.</p>

Category	Information Item	Staff Contact	Status
Streets/Sidewalks/ Storm Drain Maintenance	Local Street Maintenance Projects	Mike Wilcox, R&P	Street, Sidewalk, Street Tree and Storm drain maintenance has shifted to the Recreation and Parks Maintenance Division as of July 1, 2010. If you have street, street tree or storm drain maintenance issues please call 772-6278 so that it can be added to the list of work. The City will still be patching potholes and the best way to notify the City regarding a pothole that needs attention is to use our E-Notify system (on the City's website www.morro-bay.ca.us , click on City Departments, then on Recreation and Parks to the E-Request Form or http://morro-bay.ca.us/erequest). Upon receipt, those E-Requests will be reviewed, cataloged and entered into our database. Finally, the repairs will be scheduled. In the future, the City will be adding to the website a list or "Street Maintenance Queue" so you will be able to monitor the progress and see when your pothole may be repaired.
	Pavement Management Plan	Livick/Rands	Street rehabilitation is underway. The contractor, for the 2012 street rehabilitation has completed the pavement repairs and will soon be performing the sealing operations. The freshly sealed streets will not be drivable for the majority of the day while the seal cures. Residents and business owners will be given at least 4 days notice prior to sealing work so that they can park in alternate locations.. Due to this late start the commercial areas will be delayed until after Labor Day. Contact Barry Rands at 772-6215 for questions regarding this project.
Misc			Sign up for Notify Me on the City's Website for notification of Council, Boards and Commissions information.

*** Please contact individual staff members prior to the meeting if possible for more detailed information.**

Morro Bay Citizens Bike Committee

Recreation and Parks Department
595 Harbor Street, Morro Bay CA 93442



Dedicated to the advocacy and creation of an efficient interconnected network of safe, scenic bikeways and community paths in the Morro Bay area.

August 3, 2012

To: Recreation and Parks Commission
Recreation and Parks Department
Public Works Advisory Board

Citizens Bike Committee met August 1, 2012.

Mr Rands reported that a grant application for Bicycle Transportation Act funds has been submitted. The project will provide a safe crossing of Atascadero Road for bicyclists and pedestrians east of the east entrance to Morro Bay High School by constructing a short section of Class I multi-use trail and a crosswalk connecting existing termini of the Class I trail. In a separate but related location, the project will also close the gap between Morro Bay-Cayucos Connector and Cloisters Class I trail by designating Beachcomber and Sandalwood Avenues as Class 3 bikeways from Toro Lane to Azure Street.

Mr Rands reported that Dynegy will not grant an easement for a bike path until they cease operations.

Mr Rands reported that Caltrans denied the Safe Routes to School grant application to provide Class 2 bike lanes on San Jacinto from Main Street to Greenwood; a sidewalk on San Jacinto in the same area; and a crosswalk at Birch. He believes that he can improve the application and will resubmit it. In the meantime, he will see about painting bike lanes on San Jacinto and restricting parking.

Mr Abrecht, Bicycle Advocate for the San Luis Obispo Bicycle Club, has asked the City to do some work on South Bay Blvd to improve conditions for bicycling. Mr Rands will get a cost quote to restripe bike lanes with thermoplastic. He will also see if the paving contractor currently at work in the City will resurface the section between Quintana Road and Hwy 1. That section may be striped in the future with Class II bike lanes. Mr Abrecht will research the feasibility of painting green bike lanes as San Luis Obispo, Los Angeles and Long Beach have done. [Note: Mr Abrecht emailed today this message – "I have some information about green bike lanes. Peggy Mandeville, with the City of San Luis Obispo, said they used a product called StreetBond

for the green bike lanes on California Blvd. The product is not a paint and apparently does not become slick when damp or wet. This product / process is supposed to have a much greater life span than simply painting parts of the roadway green.”]

Mr Davis reported on some ramifications of the new Federal Transportation Reauthorization Legislation, called MAP-21. A new program called Transportation Alternatives replaces Transportation Enhancements and Safe Routes to School. Funding level is about the same but the program is a block grant and competitive statewide. SLOCOG is working on crafting legislation that will continue the existing formula allocations to small MPOs.

Mr Davis and Mr Rands reviewed status of the following Bikeway/Pedestrian Improvement Requests collected this year by SLOCOG:

1. Re-engineer intersection of Quintana/Main St
 - a. This is a high priority project awaiting funding.
2. Replace fixed metal bollard obstructions on bike paths
 - a. Committee will write a report with specific recommendations
3. Class II bike lanes on San Jacinto from Main to Ironwood
 - a. This project will be resubmitted for grant funding
4. Re-engineer intersection of San Jacinto/Main streets
 - a. Committee members will follow up on this with Mr Livick and with Caltrans
5. Crosswalks on Atascadero Road to connect bike path on both sides
 - a. This is part of a pending BTA grant application
6. Raise Class I bike path next to PG&E above flood plain
 - a. Mr Rands raised this issue with a FEMA representative earlier this year. It is unlikely to qualify for FEMA assistance. The project awaits other funding possibilities.

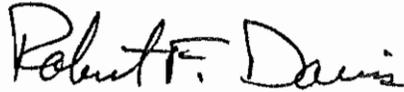
Mr Davis noted some local projects that are included in the draft 2013 Federal Transportation Improvement Plan:

1. Morro Creek Trail & Bridge
 - a. A fund request for preliminary engineering has been submitted for a National Scenic Byways grant. Construction funding is programmed for FY 2014. [Note: email received from Mr Rands August 2 – “We just received notice that our grant to do the engineering for the bike/ped bridge has been awarded! I'll get busy on putting together an RFP for the design.”]
2. Chorro Valley Trail Study
 - a. SLOCOG will select a consultant in October to begin a feasibility study for a Class I bike trail from Cal Poly to Morro Bay.
3. Morro Bay-Cayucos Connector
 - a. EIR is complete. Preliminary Engineering has started and County has applied for Scenic Byway funding for construction sometime beyond 2016. [Note: email received from Geiska Velasquez

August 2 - "sadly the Morro Bay to Cayucos Connector did NOT get the Byway funding they were hoping for."]

Mr Rands noted that two local businesses have requested bike racks under the Racks with Plaques program.

Next meeting will be November 7, 2012, at Community Center Conference Room at 5pm.

A handwritten signature in black ink that reads "Robert F. Davis". The signature is written in a cursive style with a large initial 'R'.

Robert Davis, Chair