

City of Morro Bay

Public Services Engineering Division
 955 Shasta Avenue, Morro Bay, CA 93422
 805-772-6261
 www.morro-bay.ca.us



FINAL & PARCEL MAP CHECKLIST

Tract # _____ MS # _____

Site Address _____

The following components are required to be included with the first submittal of Final or Parcel Map unless specifically waived or deferred in writing for the specific project by the City Engineer. The City of Morro Bay has a goal to return the plan check within 6 weeks of receiving a complete application.

INCOMPLETE SUBMITTALS WILL BE REJECTED

Check each box to indicate that you have provided the appropriate information. City staff will verify that all information has been included.

Applicant City

- Map check fee: Amount: _____ Date: ___/___/____ Check No: _____
 Final Map -Tract- all costs will be in addition to fee: \$6,406 + \$248 ea. lot over 4 lots
 Final Parcel Maps - all costs will be in addition to fee: \$4,794
 Improvement plan check fee: 6.3% of Engineer's estimate for Improvements
 Final Map amendment fee: \$1,528
 (Fee is required to be paid at the time of application.)
- 4 Check Prints
- Title Report (Current preliminary title report w/in 3 mo. Covering all properties.)
- Current Soils Report (per Sec. 66490 of the Subdivision Map Act)
- Method and Reasoning Statement
- Closure Calculations
- Reference Maps and/or Deeds
- Documents to record with map (e.g. CC&R's)
- Improvement Plans (plan check fee 6.3% of Eng. Improvement estimate) (if required to meet any conditions)
 (Improvement Agreement if bonding for improvements)
- Map Condition Review – Provide a status summary of each condition/mitigation measure pertaining to map

Contact Information

	Name	Phone #	Fax #	Email
Engineer				
Surveyor				
Applicant				
Owner				

The City of Morro Bay reserves the right to reject the submittal package without performing any map or plan checks if any of the required plans or supporting information items are not included with this submittal.

I, the undersigned Engineer/Surveyor, do verify that all the items necessary for this project and as checked above are included in the attached submittal.

 Name (Printed) Date

 Signature